

**Minutes of Regular Meeting of the Board of Trustees  
Basil Joint Fire District  
October 20<sup>th</sup>, 2011**

1. **Clerk Call to order**--Meeting was called to order by Billy Phillips with the pledge to the flag at 7:00 p.m.
2. **Roll Call**-The Clerk called the roll. Present were Billy Phillips, Judy Landis, Rick Miller, Fred Reedy, Ivan Ety, Chief Rob Cooley, Assistant Chief Farmer and Clerk Stephan Monroe.
3. **Approve minutes**-Motion by Mr. Reedy, second by Mr. Miller to approve the September 15<sup>th</sup> minutes as presented. Motion carried with 4 yes votes. Mr. Ety abstained.
4. **Visitors present**: Fire District members- Steve Denney. None from the public.
5. **Finance Review**-
  - 5.1. **Report Review**; the Clerk reviewed with the Board the financial report.(report attached)
    - 5.1.1. **Purchase Orders to Close**- 10087.
    - 5.1.2. Motion to transfer \$250 from 10a15A to 10A15E by Mr. Miller, seconded by Mr. Ety. Motion carried by 5-0 yes vote. (action taken later point in meeting)
  - 5.2. **Bank reconciliation**-The September bank reconciliation was available for review and signed by the Board members present.
6. **Purchase Requests**
  - 6.1. **Requisitions**- Chief Cooley submitted requests for 4 items for approval. (list attached) Motion to approve the requests by Mr. Miller, seconded by Mr. Reedy. Motion carried by a 5-0 yes vote.
  - 6.2. **Emergency Repairs**- None this month
7. **Bills for approval** –Clerk Monroe presented pending warrants 41885-41916 for approval. Chief Coley ask that one additional be added for approval - \$150 to Shelly Pullins. Motion to approve all bills (including additional) as presented by Mr. Ety, seconded by Ms. Landis. Motion passed by 5-0 vote.
8. **Old Business**
  - 8.1. Policies –Travel/Record Retention- Chief Cooley advised that he has the information relating to Record retention, but is still looking for a template for travel policy.
  - 8.2. State Electric – lighting replacement program- It was reported that project is complete and that the rebate check from AEP has been received.
  - 8.3. FEMA Grant – Chief Cooley advised that the grant is submitted and we are waiting.
  - 8.4. Local 4671 Negotiations- advised the SERB letter has been received and all that is needed is to set meeting dates.

9. **Chief's Report** – (attached) Chief's Cooley presented his report to the Board. Following are actions taken by the Board:

9.1. Motion by Mr. Reedy to approve the hiring of Mathew Young as “paid on call” member (pending physical). Mr. Miller seconded the motion. Motion carried by 5-0 yes vote.

9.2. Motion by Mr. Miller, second by Me. Ety to approve the changes to the “Rules and Regulations” as presented by Chief Cooley. Motion passed by unanimous yes vote.

10. Additional item from Chief: Chief Cooley wanted to inform the Board that the “Grass Truck” has been losing oil pressure. Options that will be need to be considered are: new engine vs. new truck.

**11. New Business**

11.1. **None**

**12. Adjournment-** being no further business to discuss. Meeting adjourned.

\_\_\_\_\_ **Chairman**                      \_\_\_\_\_ **Clerk**